

LANDMARKS COMMISSION
Monday, May 27, 2008 - MINUTES – Meeting Date

Call to Order: Time In: 7:02 p.m.

The Landmarks Commission of the Village of Canal Winchester met on the above date at the Municipal Building for its May 2008 regular meeting and was called to order by Mr. Note.

Roll Call

Present: Mr. Abbott, Mr. Lynch, Mr. Messerly, Mr. Murphy and Mr. Note.

Mr. Murphy made a motion to excuse Mrs. Deeds and Mr. Rumora from this meeting. Mr. Abbott seconded the motion. The motion passed unanimously.

Approval of Minutes

Mr. Lynch made a motion to approve the minutes of the February 25, 2008 regular Landmarks Commission meeting as presented. Mr. Abbott seconded the motion. The motion passed unanimously.

Mr. Abbott made a motion to approve the minutes of the April 7, 2008 special Landmarks Commission meeting as presented. Mr. Lynch seconded the motion. The motion passed 4-0-1 with Mr. Note abstaining.

Pending Case

CA-08-01 Property Owner, Peggy Eisnaugle, Applicant, Keith Egloff, is requesting approval for a new commercial business sign at 47 West Waterloo Street. This application was tabled at the January 28, 2008 meeting. Allan Neimayer, Planning and Zoning Administrator stated the proposed sign is for Allstate Contractor LLC. The sign display area will be 2 ft. tall by 3 ft. wide and the colors to be used are blue and white. The existing sign support pole will be used for the new display sign. Mr. Neimayer informed the Commission he had spoken with Mr. Egloff to remind him of the need to attend tonight's meeting. Mr. Egloff said he would be out of town, but would have someone else attend to represent him and answer questions. No one was present to represent Mr. Egloff on this application.

The Commission discussed the following items of concern: the size and location of the sign; the condition of the existing support pole and what color it should be; the height of lettering on the display sign; and what material the sign will be made out of. The Commission noted the proposed display sign (2 ft. by 3 ft.) complies with the Preservation Guidelines in terms of size. The Commission agreed that the support pole would be painted white, black or brown (brown to match the existing trim on the principal building). A sample of the sign lettering and company logo provided by Mr. Egloff was passed around to Commission members. No information on the height of lettering was made available. Mr. Neimayer told the Commission that he was informed by Mr. Egloff the sign would be made out of metal.

Mr. Lynch made a motion to approve Application #CA-08-01 as submitted with the following conditions: 1) the existing ground post is in good condition; 2) the ground post shall be painted white, black or brown (brown to match the existing trim on the principal building); 3) the display sign lettering shall be no taller than eight (8) inches; 4) the size of the display sign shall be 2

feet tall by 3 feet wide as submitted; and 5) the sign shall be made out of metal. Mr. Note seconded the motion. The motion passed unanimously.

Old Town Committee Report – Tony Note

Tony Note reported that work on the Interurban Building should be starting soon. The roof replacement had previously been approved by the Landmarks Commission. Mr. Note informed Council's Old Town Committee that any additional exterior work associated with the Interurban Building will need to go before the Landmarks Commission for review and approval.

Mr. Note said he plans to discuss with the Canal Winchester Main Street program to approach downtown property owners/tenants to get them to "spruce up" their downtown properties. He invited suggestions from other Commission members on this subject matter.

Old Business

Mr. Messerly brought up a discussion on the Landmarks Commission's newsletter project. The Commission discussed ideas for the newsletter such as highlighting recently completed projects, showing before and after photos of projects, providing statistics on applications coming before the Commission and the time it takes for getting approval, providing links to other related websites, a 'history' education section, and a 'how to' section (a take off on the Preservation Briefs). Mr. Note asked Commission members to e-mail their ideas to Beth Deeds for continued discussion at the next meeting.

Mr. Note reported on Council's Old Town Committee asking about the Preservation Guidelines and the use of that document by the Landmarks Commission. Mr. Note explained to the Committee how the Preservation Guidelines have been used by the Landmarks Commission since they were adopted in May 2003. The Committee then asked about Landmarks Commission having annual meetings with the Planning and Zoning Commission. Mr. Note said it would be a good idea for both commissions to hold annual meetings.

New Business

Bruce Jarvis has planned to give an update report on the Interurban Building to the Landmarks Commission. Mr. Jarvis was not in attendance.

Allan Neimayer, Planning and Zoning Administrator, informed the Commission of Ordinance #25-08, passed by Council on May 5, 2008. This ordinance amended Section 157.12 of the Codified Ordinances by reducing the time period to appeal a decision of the Landmarks Commission to Council from 30 days to 10 days. Copies of this ordinance were provided to the Commission.

Adjournment

Mr. Lynch made a motion to adjourn. Mr. Abbott seconded the motion. The motion passed unanimously.

Time out: 7:39 p.m.

Tony Note, Vice-Chairperson

Date